

12/9/2023 Denver Unit 361 Board meeting.

Attendance: Carol, Ed, Kathy, Nancy, Jay, Paul, Don, Margaret, Julie, Kathleen, Rita. Jennifer- by phone.

Missing: Kevin

9:08 Call to order

Minutes from last month approved.

Financials: Ed. Nothing special to report. Discussed buying 24 sets of boards from Elly for \$1800. Can buy 6 more sets for \$800.

Dealing machine: Carol's son Evan has it and will prepare boards for the January tourney. Carol, Evan, and Julie received instruction from Elly. The machine cost \$2500. Boards will be stored in Jay's garage after the tournament.

Other Boards: We have boards in cardboard boxes in our crates. Kathleen will price out getting plastic cases to store them.

Metal boards: Julie has cases of them in her garage. Discussed what to do with them. Possibly donate to another club that might need it after we determine that we don't need them for the Regional.

Events committee: Rita, Kathleen, Kathy:

Had a good meeting. For the I/N Regional we will have Friday and Saturday on the main level and Sunday will be upstairs for Swiss. There will still be 2 directors for the 3 days. Recommended hot lunch Sundays – trays of hot chicken or brisket from someone Rita knows who has a food truck and can prepare the food for us for \$15 per person. We will charge \$10 per person. Buffet can be on the main level hallway, and people can sit in the cafeteria. Also, can do optional lunches of Subway on Friday, Pizza on Saturday for \$8 per person. This would begin for the July tournaments.

Motion to accept recommendation was approved.

Discussed raising card fees to \$14. The budget excursions show -\$4000 at \$13 and -\$500 at \$14. Other considerations are that ACL is raising prices for their costs per table and costs for Directors.

Iliff pricing will have a gradual increase up to \$1500/day. The Auditorium is \$2500/day.

January Tournament:

Caddies: Paul will solidify the caddies and let Kathleen know. Will need 2 caddies (discussed that we do not really know if a 2<sup>nd</sup> caddy is needed (on Sunday) since it is dependent on how many round robins are in play and we don't know that in advance).

Parking should have 4 volunteers – 1 at each of the 3 kiosks and 1 for the H1 lot with vouchers for the day. Also, Kathleen and Carol (and anyone else as appropriate) will address how to download the parking app at Metro and DTC games. Make sure to ask people where they parked to ensure they use the correct kiosk.

Kathleen will discuss, with Michael, sun-blocking paper for the windows and will test the microphone.

Secretary roles: Carol pointed out the main responsibilities of the secretary (wrote a more detailed report to be put online in Board Procedures). Added Conflict of Interest form management to the list.

Elections: Following are the results of Officer elections and Chairperson assignments. Some more descriptions of each role follow below.

President – Julie Clark

Vice President – Don Boyarsky

Treasurer – Ed Yosses.

Secretary – Nancy Alvarado

Sectional Tournament – Kathleen Kelly. Will step down after this year, should have a trainee shadow work with her this year. Unknown until next board meeting.

Regional Tournament – Don Boyarsky and Julie Clark

Caddies – Paul Perkowski

Communications/Publicity - Nancy Alvarado

Front Range Challenge – Ed Yosses

Budget – Rita and the budget committee of Rita, Ed, Jay

Hospitality – possibly Ed (he will think about it)

Mentor program - Ed

Education – Kathy McMahan

I/N program – Kathy McMahan

Supplies – Kevin Stansbury

Membership – Jay Silberberg

Volunteer Coordination (work with Volunteer coordinator (Joan))- Jay

Webmaster – Margaret DeVere

Partnership – Carol Gumpert

Nominating Committee – Don Boyarsky (always is V.P. when they are not running)

Awards -

Jan Janitschke award: Margaret for 2023, need a shadow to learn it for 2024.

Membership: Based on the In and Out Report – send a welcome email to new people in our unit. Also, contact ACBL with obituary information, if possible, for people who have died.

Hospitality: Requirements are tournament-specific. Coordinate and buy items for tournament. Ed does the sodas. For Regional – staff front desk, buy patches, and convention cards, let restaurants and vendors on board.

Jan Janitschke award: Margaret is doing it for 2023. Review nominations from Unit members (web site form submission), create a committee to review them and identify the winner.

Nominating lead – create a committee of at least 5 people, with the majority being members not on the Board.

Volunteer committee – work with Joan to review the volunteer checklist and the people signed up. Need specific people to help set up on Thursday. Also, need at least 2 people at Elly's to load chairs.

Awards: Ace of clubs (most points from clubs) and Mini-McKenney (most points) are generated by ACBL. They prepare the certificates but we usually don't get them until after our March tournament. Decided that we will announce the awards and present the Mini McKenney medallions at the March tournament. Then we will send out the ACBL certificates when we get them. Discussed keeping the Colorado Victory Trophy as being given to the person with the most points from Unit 361 Tournaments. This year's will go to Janet after Julie verifies it manually.

Membership: Kathy recommends generating announcements via Pianola to the Unit when people obtain a new ranking. This information is on the in and out report. This was agreed to.

Communications/publicity: This involves creating and sending out flyers, Table Talk, and other Unit communications. We should look into getting a publishing software to make this an easier process. (Carol's note: Microsoft 365 is supposed to have a better interface with Adobe).

March Sectional: Theresa does not feel we should do double sessions for I/Ns because there are usually not enough players. Carol will change the March flyer to reflect this.

Regional Committee: Met with the hotel. There were charges that we had not expected, such as \$10/day for easels. Playing space is sufficient and can handle 149 tables (had 100-120 last year). Food is a problem. The hotel meals are very expensive (\$33) for a guaranteed quantity of at least 100 (can be +10%). See if Rita's friend's food truck would be able to park nearby. Landmark restaurants are too far to walk. We may revisit other options for future years.

Website: Margaret will update the website to reflect the Colorado Victory Trophy definition and will rename the I/N awards. Johnathan Steinberg has photos of winners from national events and Margaret will put in a link to them.

District 17: Cindy Shoemaker is the National Vice President.

Next meeting agenda items:

Finalize budget – Rita

Awards – board member assignment

Education ideas

Ed – mentor program

Jan Janitscke committee and identify shadow trainee

Tournament Chair, identify shadow trainee

Colorado Victory rules – firm them up

Next meeting – 1/20/24 will not work because many people will be away. Decided it will be 1/13 BUT THAT IS THE DATE OF THE SECTIONAL. Julie and Carol met and decided to hold the **next meeting on January 27 at the Eloise May library.**

11:40 Meeting adjourned.